



Why Retain Kira Henschel for a Professional Manuscript Review?

You've completed your manuscript, done your research, crossed your Ts and dotted your Is. Now you are thinking about submitting your work to a publisher or publishing your book yourself.

With over 20 years of experience in editing, proofreading, translating, and publishing, Kira Henschel, president of The Publishing Institute and award-winning publisher through Goblin Fern Press, Inc., will work with you to review the manuscript, provide comments electronically or in hard copy, and meet with you by phone to discuss those comments. The intention is collaborating with you to produce a publication-ready manuscript that could be offered to outside publishers. We cannot, however, guarantee that your manuscript will be published.

Confidentiality:

As part of our collaboration, you may share personal information. This will never be disclosed to any third party without your consent, barring court order. All written materials sent by mail or email fall under your copyright and will never be used, published, or shared without your consent. We work exclusively with one author in a particular field to avoid any potential conflicts of interest.

What will it cost?

After a complimentary 30-minute needs assessment (review of 3 chapters, email and/or phone conversations to determine author's needs), we will provide you with an estimated time requirement for the manuscript review (based on word count and assessment of editorial requirements). We then request a retainer of \$360, which covers the initial six hours of individualized consultation, including editorial comments, phone conferences and email correspondence. The author will be invoiced for additional hours at 5-hour increments as work is completed.

Please fill out the information on the following page, and then mail or fax this page to The Publishing Institute with your retainer (payment can be done by check, money order, MasterCard, Visa, or PayPal) to the address below. We welcome the opportunity to assist you in birthing your book!

Thank you,

The Publishing Institute

2625 S. Greeley St. Suite 201 Milwaukee, WI 53207 Fax: 262-565-2058 Phone: 608-576-9747
Email: kira@HenschelHAUSbooks.com www.ThePublishingInstitute.com



Manuscript Review Agreement:

I/We hereby agree to retain Kira Henschel / The Publishing Institute to provide a manuscript review for

_____ (title of book).

Name: _____ Date: _____

Signature: _____

Organization: _____

Address: _____

City: _____ State: _____ Zip: _____

Phone: _____ Cell: _____

Email: _____ Website: _____

Project name/description: _____

Goals for the book: _____

Target audience: _____

Other information we should know: _____

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